

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
August 24, 2022

Trustees Present: Thomas Smith, Jason Taylor, Vernie Coy, Kenneth Huss, Russell Karn, Carl Tharman.

Call to Order: Chairperson Thomas Smith called the meeting to order at 7:02 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: President Deborah Fox requested that Item VIII.I, Approval of Faculty Emeritus Nominations, be added to the agenda. It was moved by Mr. Coy, seconded by Mr. Tharman, that the Agenda be approved as amended. Motion passed.

Approval of the Minutes: It was moved by Mr. Taylor, seconded by Mr. Karn, that the minutes of the July 27, 2022 Regular Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Coy, seconded by Mr. Huss, that warrants numbered 471158 through 471291 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Health Insurance Renewal: President Fox provided the Trustees with a summary of renewal rates with Blue Cross Blue Shield for 2022-2023. IMA provided a summary that stated the medical plans will remain the same as last year for the employees but the contribution rate made by the College did have an increase. Vanessa Keith from IMA joined via Zoom to discuss rates and answer questions. It was move by Mr. Karn, seconded by Mr. Huss, that the College renew health insurance coverage with Blue Cross Blue Shield for 2022-2023. Motion passed.

Approval of the 2022-2023 Published Budget: The 2022-2023 budget was published at a mil levy rate of 13.5. It was moved by Mr. Tharman, seconded by Mr. Karn, that the 2022-2023 budget be approved as published. Motion passed.

Pole Barn at Western Center: Mr. Lucas Hunziger, Dean of Technical Education, provided the Trustees with a bid he received for the pole barn storage building at the Western Center as well as a drawing of the building measurement options. Mr. Hunziger confirmed that he could reach out for additional bids if he received approval from the Board. Discussion. The Trustees would like to see 50 percent of the funds raised by the Highland Community College Foundation as discussed, before moving forward with the project. It was approved by Mr. Karn, seconded by Mr. Coy, to move forward with the project once half of the projected funds have been raised by the HCC Foundation. Motion passed.

A recess was held from 7:55 p.m. – 8:00 p.m.

Executive Session to Consult with Attorney Concerning Legal Matters: It was moved by Mr. Huss, seconded by Mr. Taylor, that the Board go into Executive Session at 8:00 p.m. for no more than one hour to discuss legal matters with attorney Shazzie Naseem and asked that President Fox and Bryan Dorrel, Athletic Director, remain in the session. Motion passed.

The Board reconvened to Regular Session at 9:00 p.m.

It was motioned by Mr. Taylor, seconded by Mr. Tharman, that the Executive Session be extended for no more than 30 minutes and asked that Shazzie Naseem and President Fox remain in the session. Motion passed.

The Board reconvened to Regular Session at 9:30 p.m.

Approval of Student Handbook: The Trustees were presented with a second reading of the 2022-2023 student Handbook. Discussion. It was moved by Mr. Taylor, seconded by Mr. Coy, that the Student Handbook be approved as presented. Motion passed.

Approval of Concrete Bid-Atchison Tech Center: Lucas Hunziger, Dean of Technical Education, provided the Trustees with three bids for a concrete foundation to be poured for the new Construction Trade house in Atchison. It was moved by Mr. Tharman, seconded by Mr. Taylor, that the Board accept the bid from Pruett Construction LLC. Motion passed.

Approval of Building Packages for Atchison Tech Center: The Board was presented with three bids for a lumber building package to be used for the Construction Trade house in Atchison. It was moved by Mr. Taylor, seconded by Mr. Coy, that the Board accept the bid from Sprint Lumber. Motion passed.

Klinefelter Barn Usage Request: President Fox stated that the Administration would like to have a new rental fee procedure put into place for future events held at the Klinefelter Barn. Discussion. The Board requested that the Administration construct a rental fee procedure policy and have President Fox present it at a future Board Meeting.

Approval of Negotiated Agreement- Faculty Salaries: President Fox notified the Board that the Faculty Association has accepted the Board's offer of a \$2,400 salary increase for 2022-2023. The Administration would like to request the approval from the Board for the 2022-2023 negotiated agreement. It was moved by Mr. Coy, seconded by Mr. Tharman, that the negotiated agreement of a \$2,400 faculty salary increase for 2022-2023 be approved. Motion passed.

Approval of Faculty Emeritus: President Fox presented the Board with nominations for Faculty Emeritus. The HCC Faculty and members of the Administration have nominated retired faculty members, Mr. Glen Gross and Mr. Harry Moeller for this honor. It was moved by Mr. Taylor, seconded by Mr. Coy, that the Faculty Emeritus nominations for Mr. Glen Gross and Mr. Harry Moeller be approved as presented. Motion passed.

Student Services Report: Dr. Eric Ingmire, Vice President for Student Services, was not present but provided a written report.

Finance and Operations: Mr. Randy Willy, Vice President for Finance and Operations, was not present but provided a written report.

Academic Affairs: Mrs. Sharon Kibbe, Dean of Instruction, was not present but provided a written report.

Technical Education: Mr. Lucas Hunziger, Dean of Technical Education, was not present but provided a written report.

Trustees' Report: None.

President's Report: None.

Executive Session: It was moved by Mr. Taylor, seconded by Mr. Huss, that the Board go into Executive Session at 9:50 p.m. for no more than 10 minutes to discuss Non-elected Personnel and asked that President Fox remain in the session. Motion passed.

The Board reconvened to Regular Session at 10:00 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 10:00 p.m.

Thomas Smith Chairperson	Date	Carl Tharman Secretary/Treasurer
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